



ERRINGTON PRIMARY SCHOOL

# Policy on Admission to Nursery Class

This policy has been subject to an Equality Impact Assessment by:

Author/Reviewer: Sarah Rule

SLT/EET: Sarah Rule/Allan Fishpool/Claire English

Governors/Trustees: Anthony Senior

Could/does the policy or procedure have a negative impact on one or more of the groups of people covered by the protected characteristics of equality? If so, how can this be changed or modified to minimise or justify the impact? no

Could/does the policy have the potential to create a positive impact on equality by reducing and removing inequalities and barriers that already exist? If so, how can these be maximised? no

## Background

Redcar & Cleveland local authority is required in legislation to secure free early years provision for all eligible children in the area from the relevant date following their third birthday until they reach compulsory school age.

This free early years provision is known as the Free Entitlement for 3 & 4 year olds. At Errington we offer 15 hours a week (570 hours a year) over no fewer than 38 weeks of the year.

This policy supports the Redcar & Cleveland local authority in fulfilling its statutory duties.

## Nursery Class Admission Limits

Our school nursery class admission limits are:

*26 MORNING AND 26 AFTERNOON*

This is set by the local authority.

## Eligibility for the Free Entitlement

A child first becomes eligible after their third birthday.

<b>A child born in the period</b>	<b>Will be eligible for a free place from:</b>
1 <sup>st</sup> April to 31 <sup>st</sup> August	01 September following child's 3 <sup>rd</sup> birthday (Autumn school term)
1 <sup>st</sup> September to 31 <sup>st</sup> December	01 January following child's 3 <sup>rd</sup> birthday (Spring school term)
1 <sup>st</sup> January to 31 <sup>st</sup> March	01 April following child's 3 <sup>rd</sup> birthday (Summer school term)

If our school is unable to provide a place in our nursery class for a child as soon as he/she becomes eligible, we will refer the parent /carer to the local authority.

A free place will be offered with an alternative local authority approved private or voluntary setting.

## **The School Flexible Offer**

Errington Primary School is able to offer parents/carers their free entitlement in the following way(s):

1. 3 hours a day for 5 days of the week

This will be organised with the following timetable

Morning session will be 8.30am – 11.30am

Afternoon session will be 12.15pm – 3.15pm

There will be flexible dropping off from 8.30am and 12.15 onwards

There will be flexible picking up from 11.15am and 3.00pm.

## **Over-subscription Criteria**

In allocating places in our nursery class, children will be admitted in accordance with the order of the criteria listed below:

- (i) Eligible children in the care of a local authority
- (ii) Children aged 4+ who live within the defined admission zone for the school
- (iii) Children aged 4+ who live outside the admission zone but who have a brother or sister attending the school at the time the nursery child will be admitted
- (iv) Children aged 3+ who live within the defined admission zone for the school
- (v) Children aged 3+ who live outside the admission zone but who have an elder brother or sister attending the school at the time the nursery child will be admitted
- (vi) Other children aged 4+
- (vii) Other children aged 3+

When decisions have to be taken on prioritising admissions for pupils within the same admissions category priority will be given to the oldest child in that category.

The oldest children will be admitted first.

## **Access & Inclusion**

It is our school policy that no eligible child should be refused admission on the grounds that he/she is not fully toilet trained.

Our school will offer all children the opportunity to experience a challenging and enjoyable programme of learning and development, irrespective of ethnicity, culture or religion, home language, family background, learning difficulties or disabilities, gender or ability.

### **Staggered Intakes.**

Admission of children to our nursery class may be phased in over a short period at the beginning of the term in which they first become eligible. We will notify parents/carers of their child's confirmed admission date as soon as possible.

The staggered intake will be minimised and all new eligible children will be attending as soon as is possible, mindful of the needs of the individual child.

### **Admission to full time education**

Attendance at our nursery cannot guarantee admission to the school when the child reaches compulsory school age. Parents will still need to apply to the local authority for a place at our school if they want their child to transfer to reception class.

Parents do not have to enrol their child at our school nursery in order to secure a school place. Places for full time education in our school will be allocated in accordance with criteria as described in the local authority Admissions Guide for Parents.

### **30 hours offer**

We now offer 30 hours of childcare to children within our nursery once they are 3 years old. All information can be found at <https://www.gov.uk/30-hours-free-childcare>. We offer lunch time care for children either by a packed lunch or a hot dinner.

<b>Date of last Approval</b>	September 2021
<b>Review Interval</b>	Yearly
<b>Responsible Officer</b>	SLT/Headteacher
<b>Approval/Review Body &amp; Date</b>	LGB: December 2023
<b>Date of Next Review</b>	December 2024
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