

Safeguarding Children at Errington 'Every Day'

This information leaflet is for all adults who come into contact with children and young people at Errington Primary School. Safeguarding and promoting welfare is everyone's responsibility.

At Errington the health, wellbeing and safety of all people who work or learn at our school is our priority. We aim to keep everyone safe and provide a secure and nurturing environment for everyone.



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Our Safeguarding Team

Designated Safeguarding Lead



Sarah Rule

Headteacher

Deputy Designated Safeguarding Lead



Angela Walker

Business Manager
and Senior Management

Designated Safeguarding Governor



Stan Glover

Chair of Governor

Contact:

E: s.glover@tvc.ac.uk

T: 07702 513129

Keeping Children Safe

If you have any concerns about the health and safety of a child at Errington or feel that something could be troubling them, you should share the information with our designated safeguarding leads.

All staff and visitors have a responsibility to help identify children or young people who are at risk of significant harm and in need of protection or help.

You may feel some aspects cause more concern than others e.g. a child's appearance, hygiene or general behaviour as opposed to physical, sexual, emotional abuse or neglect, BUT everything is important and needs mentioning.

General Advice For All Staff And Visitors To School

- Always follow the school's ID security procedures as appropriate
- Be aware and report any adult in school not wearing an identification lanyard
- Familiarise yourself with emergency evacuation procedures and assembly points, which are placed on walls in each corridor and rooms
- Avoid being alone with a child in any situation as you may be vulnerable
- Avoid physical contact with children unless absolutely necessary
- There should only be contact with a child if there has been an injury or there is an emergency
- There should always be two members of staff present in these situations where possible.

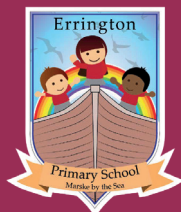
If a child makes a disclosure to you engage and initiate our safeguarding procedures;

- Always take what a child is saying seriously
- Understand that a child might find it difficult to share information
- Listen but do not investigate further
- Be ready to act immediately
- Report as soon as possible to the designated safeguarding lead in school
- Try to record word for word what a child has disclosed
- Record the date, time and context of the disclosure and sign the report
- Be mindful that your report could be used as evidence and needs to be an accurate account
- Be sure the child understands the next steps to take.

Managing Allegation Against Staff Or Visitors In School

In exceptional circumstances you may have concerns about the conduct of a colleague, member of staff or visitors in school.

- If it is a member of staff/visitor it is vital that you inform the headteacher (Designated Safeguarding Lead) immediately
- If it is the headteacher then you must share your concerns with the Chair of Governors, Designated Safeguarding Lead, Mr Stan Glover - s.glover@tvc.ac.uk
- All allegations against staff/visitors will be referred to the Local Authority Designated Officer (LADO) who will coordinate further action.



Errington Primary School

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